

**SEPTEMBER 30, 2019 – REGULAR MEETING - #39**  
**VOLUME 22**

**MEETING**

The Ross County Board of Commissioners met on this day, September 30, 2019, in regular session.

Mr. R. Douglas Corcoran, President, called the meeting to order at 9:00 a.m., with Commissioners Stephen A. Neal and Dwight A. Garrett also in attendance.

**MINUTES APPROVED**

Mr. Neal moved, Mr. Garrett seconded, that the minutes of the previous meeting of the Ross County Board of Commissioners, of September 23, 2019, be approved as submitted.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**BILLS APPROVED FOR PAYMENT**

Mr. Garrett moved, Mr. Neal seconded, that the following bills of the county be approved for payment:

Invoice Date	Purchase Order	Pay To Name	Total Value
9/3/2019	2019002047	Abruzzino, Thomas D	893.77
9/16/2019	2019002148	Ace Truck Body, Inc.	409.19
9/17/2019	2019002148	AG-PRO OHIO, LLC	635.21
8/14/2019	2019000563	American Electric Power	12412.38
8/16/2019	2019000067	American Electric Power	3406.48
9/19/2019	2019000266	American Electric Power	71.96
9/17/2019	2019000262	American Electric Power	35.32
9/12/2019	2019000263	American Electric Power	1907.62
9/17/2019	2019000281	American Electric Power	395.19
8/15/2019	2019000564	American Electric Power	189.29
8/15/2019	2019001484	American Electric Power	251.08
9/22/2019	2019002263	AmeriFirst Home Mortgage	800.00
9/11/2019	2019000060	AT&T Mobility	48.76
9/9/2019	2019001424	Axis Forensic Toxicology	220.00
9/11/2019	2019002248	B & C Communications	196.00
10/1/2019	2019000559	B & C Communications	850.00
9/18/2019	2019002124	B & C Communications	70.00
9/25/2019	2019000384	B.P.O.E., Elks Lodge #52	250.00
9/24/2019	2019000053	Barnington, James E. CO, LPA	1183.76
6/10/2019	2019001676	Blue 360 Media LLC	147.70
4/4/2019	2019000932	Brush, Jack	820.00
9/26/2019	2019000053	Bunstine Law Office	829.09
10/1/2019	2019000730	C & D Monitoring Co.	104.85
8/12/2019	2019000593	Carl Wheeler Inc	39768.10
9/12/2019	2019002083	Carter Lumber	27.26
8/6/2019	2019001990	Central Center Hardware	51.98
9/11/2019	2019002148	Cintas Corporation # 530	423.22
8/27/2019	2019002239	Clemans, Nelson & Associates, Inc.	47.50
9/30/2019	2019000057	Columbia Gas of Ohio, Inc.	354.45
9/13/2019	2019000222	ComDoc, Inc.	33.28
9/16/2019	2019002279	Comp Management	1164.00
9/16/2019	2019002280	Comp Management	4625.00

Invoice Date	Purchase Order	Pay To Name	Total Value
9/12/2019	2019001990	Cooper Glass Service	497.25
9/9/2019	2019001846	Cottrill, Treiva J.	1197.00
9/18/2019	2019002066	CovertTrack Group, Inc.	720.00
9/22/2019	2019000197	Cunningham, Derral W. Jr.	165.63
9/23/2019	2019001389	Detillian, Jerry R.	696.89
9/18/2019	2019000081	Dionna Orr	179.20
9/6/2019	2019002066	Doug Marine Motors	292.02
9/20/2019	2019001990	Downtown Auto Body Repair, Inc.	1895.68
9/18/2019	2019000386	DTB Distributors, Inc.	566.68
9/20/2019	2019000760	DTB Distributors, Inc.	68.55
9/17/2019	2019000497	Election Systems & Software, Inc.	3507.64
9/13/2019	2019001740	Eli Martin Surveying, LLC	643.33
9/13/2019	2019002239	Eli Martin Surveying, LLC	3206.67
3/11/2019	2019000932	EnviroHab, LLC	800.00
9/23/2019	2019002284	Fastenal Company	57.88
9/13/2019	2019002148	Fastenal Company	475.10
8/31/2019	2019001375	First Capital Enterprises	297.48
8/31/2019	2019000373	First Capital Enterprises	13300.11
9/25/2019	2019000374	Foulke Block/Althoff	2000.00
5/31/2019	2019002210	Franklin County Coroner	1500.00
9/19/2019	2019002234	Freedom Path-Chillicothe	431.00
9/18/2019	2019002217	Fultzy's Glass & Door, LLC	350.00
9/3/2019	2019000482	Galls, LLC	67.40
9/17/2019	2019002221	General Sales Company	130.50
9/10/2019	2019002230	General Sales Company	359.73
9/23/2019	2019000041	Glacier Mountain Bottled Water	40.50
9/23/2019	2019000306	Glacier Mountain Bottled Water	6.75
9/20/2019	2019000388	Gordon Flesch Co, Inc.	897.11
6/10/2019	2019001239	Gordon Flesch Co, Inc.	18.25
9/25/2019	2019000269	Gordon Flesch Co, Inc.	53.85
9/20/2019	2019000388	Gordon Flesch Co., Inc.	1507.65
9/9/2019	2019002148	Green Guard First Aid	240.11
9/18/2019	2019002243	Hali-Brite, Inc.	488.88
9/21/2019	2019000579	Haller Funeral Home, LLC	1320.00
9/9/2019	2019000100	Hart, Linda	425.00
9/20/2019	2019000071	Horizon Chillicothe Telephone	68.46
9/20/2019	2019000390	Horizon Chillicothe Telephone	375.00
8/1/2019	2019002268	Integrated Services of Appalachian Ohio	5500.00
7/1/2019	2019002268	Integrated Services of Appalachian Ohio	5500.00
7/1/2019	2019002273	Integrated Services of Appalachian Ohio	656.25
9/9/2019	2019001846	Jorina Jones-Plummer	648.00
9/23/2019	2019000760	Judi Mannion	363.73
9/23/2019	2018002171	Juillerat, Cory D.	210.00
9/23/2019	2019000760	Just Meats	70.75
9/18/2019	2019000270	Kathy Dum	190.93
8/1/2019	2019002054	Kohl's Department Stores, Inc	3075.20
9/3/2019	2019002045	Leaman, Robert D. Sr.	194.51
9/3/2019	2019001371	Leaman, Robert D. Sr.	464.87

Invoice Date	Purchase Order	Pay To Name	Total Value
7/31/2019	2019001693	Lebanon Ford, Inc.	126399.00
9/18/2019	2019000482	Leo Meyers, Inc.	19.52
8/1/2019	2019002269	Lighthouse Youth Services	5416.67
7/1/2019	2019002269	Lighthouse Youth Services	5416.67
9/18/2019	2019002148	Lucas Tool Sales, LLC	221.00
9/11/2019	2019002149	Lykins Oil Company	1596.67
9/16/2019	2019001035	Lykins Oil Company	529.23
9/11/2019	2019001836	Lykins Oil Company	16033.55
9/5/2019	2019002148	M&M Fabrication	247.50
9/18/2019	2019002148	Machinery & Tool Rentals	271.74
9/16/2019	2019002148	Matco Tools	39.71
9/14/2019	2019002233	McKee Door Sales of Columbus, Inc	535.00
8/7/2019	2019001954	Media Network of Central Ohio	75.70
8/31/2019	2019000537	Media Network of Central Ohio	539.80
9/9/2019	2019002241	Menards	59.93
8/30/2019	2019001990	Menards	24.05
8/1/2019	2019002277	Miami County Sheriff's Office	9570.00
9/19/2019	2019000270	Michael Holdren	45.00
9/7/2019	2019001574	Modem Leasing	386.34
9/12/2019	2019002165	Modem Leasing	175.68
9/7/2019	2019000754	Modem Leasing	579.52
9/7/2019	2019000569	Modem Leasing	386.34
9/19/2019	2019000133	Office City Express	141.51
9/25/2019	2019002265	Office City Express	337.34
9/19/2019	2019001725	Office City Express	38.00
9/19/2019	2019000129	Office City Express	170.09
9/19/2019	2019001921	Office City Express	197.06
8/5/2019	2019002010	Ohio Dept of Job & Family Services	307.76
9/24/2019	2019000270	Ohio Recorders Association	217.50
9/13/2019	2019002093	Painting by Johnson LLC	4050.00
9/1/2019	2019000593	Patterson, Dan	2700.00
9/4/2019	2019000482	PCMG, Inc.	28.76
9/4/2019	2019000962	PCMG, Inc.	28.76
9/4/2019	2019001990	PCMG, Inc.	28.76
9/1/2019	2019002270	Peachtree Electronic Monitoring, LLC	1166.00
9/13/2019	2019000023	Pitney Bowes	695.97
9/16/2019	2019000023	Pitney Bowes	215.97
9/13/2019	2019001529	Powers, Joey	87.50
9/12/2019	2019002148	Principal Truck Supply	381.17
9/13/2019	2019002148	Printex Printing	299.00
9/10/2019	2019002285	Printex Printing	600.00
9/23/2019	2019001996	RDI Solutions, LLC	2125.00
8/30/2019	2019001783	Ream, Clifford E. Jr.	453.14
9/10/2019	2019002235	Richard W Shanks	63.35
9/10/2019	2019002203	Richard W Shanks	581.11
9/25/2019	2019000589	Robin Buskirk	63.29
9/18/2019	2019001951	Ron Evans Enterprises	830.00
9/18/2019	2019002083	Ron Evans Enterprises	1105.00

Invoice Date	Purchase Order	Pay To Name	Total Value
9/10/2019	2019000116	Ross Auto Parts	208.36
5/28/2019	2019000593	Ross County Health District	1368.57
9/24/2019	2019000931	Ross County Treasurer	3745.00
9/10/2019	2019002148	Rush Truck Centers of Ohio	1092.52
9/24/2019	2019000053	Rutherford, Chase Coin	228.00
9/26/2019	2019000053	Rutherford, Chase Coin	240.00
9/18/2019	2018002260	S.O.S. Electric	2956.00
9/18/2019	2019002278	S.O.S. Electric	680.00
9/19/2019	2019002257	S.O.S. Electric	1163.19
9/9/2019	2019001846	Scholl, Pamela K.	60.00
9/16/2019	2019002148	Scioto Farm Supply	11.50
8/27/2019	2019000482	Scioto Shoe Mart	226.96
9/16/2019	2019002239	Seitz Trucking, Inc.	315.00
9/13/2019	2019002266	Shelley R Harper	54.00
9/20/2019	2019001898	Sound Communications, Inc.	577.26
9/23/2019	2019000075	South Central Power Company	804.00
9/25/2019	2019001680	Southside Bancshares, Inc	48173.30
9/26/2019	2019000083	Speirs, Tammy	216.00
9/11/2019	2019002235	Stacey E Boroff	56.97
9/11/2019	2019000198	Stacey E Boroff	123.10
9/16/2019	2019002282	Staff Source Inc.	105.00
9/17/2019	2019000489	State Electric Supply, Inc.	32.98
8/13/2019	2019000730	Sugarloaf Power Equipment	134.45
9/16/2019	2019002232	Sugarloaf Power Equipment	87.04
9/25/2019	2019000589	Supreme Court of Ohio	50.00
9/23/2019	2019000760	Taylor's IGA	379.25
9/23/2019	2019000760	The Corner Market	480.82
8/1/2019	2019000499	Thomson Reuters - West	696.95
9/17/2019	2019002286	Total ID Solutions	686.00
8/8/2019	2019002223	Tractor Supply Company	151.96
9/17/2019	2019001990	Treasurer of State	251.00
9/15/2019	2019002256	Treasurer, State of Ohio	68.25
9/19/2019	2019000495	Triad Governmental System	281.20
9/19/2019	2019001393	Trinity Services Group	5844.61
9/12/2019	2019002255	U.S. Geological Survey	3625.00
9/12/2019	2019002148	US Safety Gear, Inc.	84.00
9/16/2019	2019001990	Vance Outdoors, Inc.	540.00
8/1/2019	2019000554	Village of Greenfield	83.75
8/1/2019	2019002277	Village of Greenfield	6416.25
8/31/2019	2019002003	VISA	17.19
9/9/2019	2019001846	Welch, David Michael	500.00
9/23/2019	2019000625	Wex Bank	281.54
8/13/2019	2019002272	Zane Trace Local School District	1861.89
			<b><u>\$ 398,783.50</u></b>

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve "Then & Now" Certificates, dated September 23, 2019 through September 27, 2019, in the amount of \$3,456.42 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

AUDITOR AUTHORIZED TO TRANSFER FUNDS

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Auditor be authorized to transfer funds from the Children Services Fund to the South Central Ohio Job and Family Services Fund, in the amount of \$60,444.07, according to a request of this date from the auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

19<sup>th</sup> ADDENDUM RECEIVED TO 2019 AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES – VARIOUS FUNDS

The commissioners noted receipt of the following nineteenth addendum to the 2019 Amended Official Certificate of Estimated Resources, from the Ross County Budget Commission, for Various Funds:

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

19th ADDENDUM

Office of Budget Commission  
Ross County, Ohio  
Chillicothe, Ohio

Date: September 30, 2019

To the Taxing Authority of **Ross County**:

The following is the amended official certificate of estimated resources for the year beginning January 1, 2019 as revised by the Budget Commission of Ross County, which shall govern the total of appropriations made at any time during such fiscal year:

FUND	Unencumbered Balance January 2, 2019	Taxes	Other Sources	Total
General Fund	9,509,018.07	4,351,182.00	23,277,858.69	37,138,058.76
Special Revenue Funds	14,153,800.02	10,739,024.00	26,911,333.03	51,804,157.05
Debt Service Funds	401,369.90	0.00	1,574,068.50	1,975,438.40
Capital Projects Funds	5,008,137.63	0.00	338,324.26	5,346,461.89
Special Assessment Fund	0.00	0.00	0.00	0.00
Enterprise Fund	236,923.74	0.00	57,000.00	293,923.74
Internal Service Fund	1,456,478.37	0.00	9,150,000.00	10,606,478.37
Trust Funds	11,694.25	0.00	11,271.00	22,965.25
TOTAL	30,777,421.98	15,090,206.00	61,319,855.48	107,187,483.46

AMENDMENTS:  
Children Services Fund - Increase Taxes - \$40,000.00  
Senior Citizens Tax Levy Fund - Increase Taxes - \$40,000.00  
Board of Elections Grant Fund - Increase Other Sources - \$50,000.00

RECEIVED  
SEP 30 2019

Ross County Commissioners  
Chillicothe, Ohio

Budget  
Commission

List all funds separately				
FUND	Unencumbered Balance January 2, 2019	Taxes	Other Sources	Total
General Fund	9,509,018.07	4,351,182.00	23,277,858.69	37,138,058.76
Special Revenue Funds:	XXXX	XXXX	XXXX	XXXX
Dog & Kennel	93,683.02	0.00	313,000.00	406,683.02
Drug Law Enforcement	42,954.62	0.00	0.00	42,954.62
Law Enforcement	0.00	0.00	34,245.47	34,245.47
Litter Control & Recycling	134,582.57	0.00	132,500.00	267,082.57
Real Estate Assessment	1,051,858.32	0.00	770,650.00	1,822,508.32
Motor Vehicle & Gas	948,247.88	0.00	5,546,538.55	6,494,786.43
Correctional & Law Enforcement	21,750.56	0.00	10,205,334.28	10,227,084.84
Law Enforcement - Casino Donations	710.85	0.00	0.00	710.85
Treasurer Prepayment Interest	30,824.63	0.00	10,000.00	40,824.63
Emergency Management	(13,571.53)	0.00	174,625.00	161,053.47
Marriage Licenses	11,299.45	0.00	19,000.00	30,299.45
Enforcement and Education	10,181.96	0.00	0.00	10,181.96
Sheriff Concealed Weapon	195,426.03	0.00	120,000.00	315,426.03
General Special Projects	146,540.09	0.00	1,000.00	147,540.09
Pretrial Diversion Program	1,600.00	0.00	0.00	1,600.00
911 Equipment	124,272.04	0.00	150,000.00	274,272.04
Mediator Fee	293,179.78	0.00	45,500.00	338,679.78
Probate Court - Conduct of Business	72,386.62	0.00	546.00	72,932.62
Law Library	16,397.34	0.00	100,000.00	116,397.34
Computerized Research	110,130.20	0.00	7,500.00	117,630.20
Dcl. R.E. Tax & Assessment Collection	128,464.64	0.00	143,000.00	271,464.64
Indigent Guardianship	35,181.60	0.00	47,000.00	82,181.60
Children Services	0.00	1,122,693.00	22,771.00	1,145,464.00
Indigent Drivers Alcohol	4,728.48	0.00	197.93	4,926.41
Board of Developmental Disabilities	7,609,482.04	8,620,145.00	5,304,678.00	21,534,305.04
Senior Citizens Tax Levy	0.00	996,186.90	10,300.00	1,006,486.00
Computer Systems Services	107,933.91	0.00	60,000.00	167,933.91
Certificate of Title	263,073.50	0.00	510,000.00	773,073.50
County Recorder's Equipment	81,469.07	0.00	15,000.00	96,469.07
Drainage Ditch	62,061.26	0.00	0.00	62,061.26
Board of Elections Grant	0.00	0.00	50,000.00	50,000.00
Local Law Enforcement Block Grant	18,503.40	0.00	0.00	18,503.40
US 23 Pipeline Taskforce	261,148.93	0.00	0.00	261,148.93
Prosecutor's Diversion Program	15,992.27	0.00	0.00	15,992.27
Septic Improvement	13,791.06	0.00	201,912.83	215,703.89
Small Cities Formula	319,592.61	0.00	750,000.00	1,069,592.61
Housing Loan Repay	5,079.96	0.00	0.00	5,079.96
Prison Diversion Subsidy	45,077.74	0.00	179,067.10	224,144.84
ATP Grant - Juvenile	35,304.09	0.00	15,266.71	50,570.80
401 Care & Custody	138,496.17	0.00	471,020.62	609,516.79
Drug Court Subsidy - Juvenile	(7,756.16)	0.00	20,000.00	12,243.84
Court Technology Grant - Juvenile	422.33	0.00	37,908.00	38,330.33
VCCA - Juvenile Court	5,670.34	0.00	67,423.00	73,093.34
Ohio CASA - Juvenile	3,816.07	0.00	44,622.00	48,438.07
Juv Ct CTF	1,795.21	0.00	0.00	1,795.21
Juv Ct IV-E	1,227,238.16	0.00	245,000.00	1,472,238.16
Drug Court Subsidy - Common Pleas	40,000.00	0.00	40,000.00	80,000.00
Court Technology Grant - Common Pleas	31,267.10	0.00	0.00	31,267.10
Huron (Hope) Partnership	(13,000.36)	0.00	83,114.50	69,713.94
T-CAP Grant	196,569.14	0.00	169,315.00	365,884.14
ATP Grant - Common Pleas	37,908.05	0.00	56,482.11	94,390.16
JRIG Grant	93,313.74	0.00	70,625.00	163,938.74
SIM Implementation Grant	1,516.00	0.00	30,314.00	32,250.00
OCPS Drug Law Enforcement	102,568.24	0.00	134,578.93	237,147.17
Marine Patrol	6,965.97	0.00	29,500.00	36,465.97
Jail Release Program	18,868.50	0.00	0.00	18,868.50
Sheriff Jail Diversion	4,118.84	0.00	139,784.75	143,903.59
HIB66 Drug Task Force	0.00	0.00	252.29	252.29
Residential Services	61,420.09	0.00	254,000.00	315,420.09
VCCA/SVAA	22,883.90	0.00	77,270.96	100,663.86
Total Special Revenue Funds	14,153,800.02	10,739,024.00	26,911,333.03	51,804,157.05
FUND	Unencumbered Balance January 2, 2019	Taxes	Other Sources	Total
Debt Service Funds:	XXXX	XXXX	XXXX	XXXX
Notes Payable	41,001.34	0.00	0.00	41,001.34
Bond Retirement	360,368.56	0.00	1,574,068.50	1,934,437.06
Total Debt Service Funds	401,369.90	0.00	1,574,068.50	1,975,438.40
Capital Projects Funds:	XXXX	XXXX	XXXX	XXXX
Road & Bridge	0.00	0.00	0.00	0.00
Bd of DD Capital	142,094.55	0.00	60,000.00	202,094.55
Permanent Improvement	0.00	0.00	0.00	0.00
Airport Construction	5,402.82	0.00	278,324.26	283,727.08
Western Ave & Annex	24,017.90	0.00	0.00	24,017.90
Law Enforcement Complex	4,821,403.65	0.00	0.00	4,821,403.65
VA Facility Reserve	15,000.00	0.00	0.00	15,000.00
Service Center Improvements	218.71	0.00	0.00	218.71
Total Capital Projects Funds	5,008,137.63	0.00	338,324.26	5,346,461.89
Special Assessment Fund:	XXXX	XXXX	XXXX	XXXX
Various County Assessments	0.00	0.00	0.00	0.00
Total Special Assessment Fund	0.00	0.00	0.00	0.00
Enterprise Fund:	XXXX	XXXX	XXXX	XXXX
Countywide Sewer	236,923.74	0.00	57,000.00	293,923.74
Total Enterprise Fund	236,923.74	0.00	57,000.00	293,923.74
Internal Services Fund:	XXXX	XXXX	XXXX	XXXX
Group Insurance	1,456,478.37	0.00	9,150,000.00	10,606,478.37
Total Internal Service Fund	1,456,478.37	0.00	9,150,000.00	10,606,478.37
Trust Funds:	XXXX	XXXX	XXXX	XXXX
Bd of DD Bequest	279.98	0.00	0.00	279.98
Prevention of Juvenile Delinquency	6,043.00	0.00	0.00	6,043.00
Rehab. Center - Roweton Trust	5,371.27	0.00	11,271.00	16,642.27
Total Trust Funds	11,694.25	0.00	11,271.00	22,965.25
TOTAL ALL FUNDS	30,777,421.98	15,090,206.00	61,319,855.48	107,187,483.46

\*\*\*\*\*END\*\*\*\*\*

APPROPRIATION OF FUNDS – VARIOUS

Mr. Neal moved, Mr. Garrett seconded, that \$37,000.00 be appropriated in the Senior Citizen Levy Fund, from unappropriated funds, to account code #234-01-50-7103, Contract Services, according to a request of this date and the 19<sup>th</sup> addendum to the 2019 Amended Official Certificate of Estimated Resources.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$36,000.00 be appropriated in the Children Services Fund, from unappropriated funds, to account code #231-51-00-7103, Contract Services, according to a request of this date and the 19<sup>th</sup> addendum to the 2019 Amended Official Certificate of Estimated Resources.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$50,000.00 be appropriated in the Board of Elections Grant Fund, from unappropriated funds, to account code #410-26-01-7801, Reimb-General, according to a request of this date and the 19<sup>th</sup> addendum to the 2019 Amended Official Certificate of Estimated Resources.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$2,000.00 be appropriated in the General Fund, from unappropriated funds, to account code #100-11-03-7117, Attorney Fees-Probate, according to a request of this date, from county auditor.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$1,374.48 be appropriated in the EMA Fund, from unappropriated funds, to account code #215-15-02-7200, Equipment, according to a request of this date from EMA.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that \$5,000.00 be appropriated in the General Fund, from unappropriated funds, to account codes listed below, according to a request of September 25, 2019, from the coroner:

AMOUNT	TO
\$4,000.00	100-21-00-7551, Toxicology
<u>1,000.00</u>	100-21-00-7151, Supplies
<b>\$5,000.00</b>	<b>TOTAL</b>

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

TRANSFER OF FUNDS – VARIOUS

Mr. Neal moved, Mr. Garrett seconded, that \$500.00 be transferred within the General Fund from account code #100-21-00-7550, Other Expense, to #100-21-00-7105, Unemployment, according to a request of September 24, 2019 from the coroner.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Garrett moved, Mr. Neal seconded, that \$2,312.64 be transferred within the Jail Diversion Fund, from account codes listed below, according to a request of September 23, 2019 from the sheriff:

AMOUNT	FROM
\$ 584.39	420-29-07-7001, Salaries
245.82	420-29-07-7100, Travel
284.00	420-29-07-7101, Advertising & Printing
578.56	420-29-07-7103, Contract Services
270.00	420-29-07-7150, Supplies
89.89	420-29-07-7151, Education Supplies
0.93	420-29-77-7155, Communications
<u>260.00</u>	420-29-07-7757, Electronic Monitoring
<b>\$2,312.64</b>	<b>TOTAL</b>

AMOUNT	TO
\$2,312.64	420-29-07-7800, Reimbursements

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

APPROPRIATION APPLICATION APPROVE FOR MEETING ATTENDANCE – EMA

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve an application for an appropriation of \$50.00 (approx.), submitted by Paul Minney, EMA, for his attendance upon the Ohio EMA Fall Conference, to be held on October 9-10, 2019, at Pickerington, Ohio.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.



Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve an application for an appropriation of \$50.00 (approx.), submitted by Paul Minney, EMA, for his attendance upon the Ohio EMA Winter Conference, to be held on December 5-6, 2019, at Perrysville, Ohio.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**ASSET DISPOSAL FORMS APPROVED – BOARD OF DD & AUDITOR**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve and Asset Disposal Form submitted by the Board of Developmental Disabilities (DD, for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	METHOD OF DISPOSAL
One (1)	2006 Ford F-350, Serial #1FTWF31586EB46792, Tag #2534	Trade-in

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve and Asset Disposal Form submitted by the Auditor, for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	METHOD OF DISPOSAL
One (1)	Monitor, Tag #16910	Transfer to Other Department
One (1)	Computer Tower, Serial #5591V12, Tag #2864	“ “ “ “

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**TIME SHEETS APPROVED - COUNTY ADMINISTRATOR & CLERK**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners approve time sheets submitted by Bradford M. Cosenza, county administrator and Gail L. Stout, clerk to the Board, for the pay period ending September 28, 2019.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**COUNTY AUDITOR AUTHORIZED TO DESIGNATE AGENTS & SECURE BONDING FOR SAME - SALE OF 2020 DOG & KENNEL REGISTRATIONS**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Auditor be authorized to contract with various agents in the county for the sale of 2020 Dog & Kennel registrations, with the agents and sales locations to be determined by the auditor, and; further, that the county hereby agrees to self-insure bonding for the agents for the reasons that the risk is considered minimal, at the county’s expense, as deems necessary.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran; yes. Motion carried.

**ADVERTISING AUTHORIZED; BID OPENING SET – PAVEMENT PLANING (MILLING) VARIOUS COUNTY AND TOWNSHIP ROADS**

Mr. Neal moved, Mr. Garrett seconded, that publication be authorized in the Chillicothe Gazette, on October 4, 2019, of Legal Notice for sealed bid proposals for Asphalt patching and Pavement Planing (Milling) various county and township roads in Ross County, Ohio; and bid opening to be held on the Office of the Ross county Board of Commissioners on October 21, 2019, at 10:30 a.m..

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**SERVICE AGREEMENT ENTERED INTO – STAFF SOURCE**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, enter into a Service Agreement, by and between Staff Source, agrees to recruit, interview, select and hire applicants who best qualified to perform the type of work as requested by the customer, commencing on this date and continue for a term of one year.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**CONTRACT ENTERED INTO – ROSS COUNTY WATER POLLUTION CONTROL LOAN FUND**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, enter into a Household Sewage Treatment System Designer Contract, by and between Dan’s Excavating, in the unit prices stipulated in the bid quotation sheet attached as part of the contract, for the construction of the improvements embraced in the System Design for the PY 2019 Water Pollution Control Loan Fund Grant (WPCLF).

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**CONTRACT ENTERED INTO – ROSS COUNTY WATER POLLUTION CONTROL LOAN FUND**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, enter into a Site and Soil Evaluator Contract, by and between Hamilton Soil Investigations, LLC, in the amount not to exceed \$400.00 per unit (\$400/unit), for the work required for site and soil evaluations embraced in the PY 2019 Water Pollution Control Loan Fund Grant (WPCLF).

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**CONTRACT ENTERED INTO – ROSS COUNTY WATER POLLUTION CONTROL LOAN FUND**

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Board of Commissioners, enter into a Construction Contract, by and between Southern Ohio Septic Service, in the amount of \$40,132.00, for the repair/replacement of three (3) existing home sewage disposal systems, to be acquired under the Water Pollution Control Loan Fund Grant (WPCLF) program, administered by the Ross County Planning Department.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**RATIFICATION OF COUNTY ADMINISTRATOR AUTHORIZED TO SIGN CONSENT FOR ELECTRIC LINE CLEARING – SOUTH CENTRAL POWER COMPANY**

Mr. Neal moved. Mr. Garrett seconded, that the Ross County Board of Commissioners hereby ratifies, confirms and approves the act of its county administrator, Brad M. Cosenza, on September 24, 2019, executing on behalf of the Board and Ross County, to spray brush under the electric lines, at the end on Fairgrounds Road, Union Township, Ross County, Ohio.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

**PROCLAMATION ISSUED – JOE WILT RETIREMENT**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners hereby ratifies, confirms and approves the act of this Board, on September 28, 2019, issued the following proclamation:

**PROCLAMATION**

**WHEREAS**, Joe Elsworth Wilt graduated from Huntington High School in 1977; and

**WHEREAS**, Joe started employment with Ross County as the litter control collection supervisor for the Ross County Litter Control & Recycling Program, in March of 1993; and

**WHEREAS**, Joe had proven to be a dedicated, hard-working employee and was then reclassified to Labor Crew Supervisor in October 1994; and

**WHEREAS**, while Joe’s current responsibilities include many variety of duties for example, servicing and maintaining public grounds, buildings and facilities, while also supervising a crew of community service workers; and

**WHEREAS**, Joe’s assistance was requested by the City of Chillicothe Municipal Court in the relocation of offices for the judges, the Clerk and City employees; and

**WHEREAS**, Municipal Court Judge John B. Street, sent a letter of recognition for the professional services he and his community services workers crew performed during this move; and


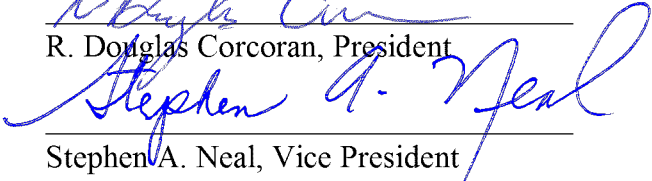
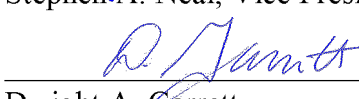
**WHEREAS**, Joe has given twenty-six (26) years of dedication to the county, his fellow workers and the entire community; now, therefore be it

**RESOLVED**, that we, the Board of Commissioners of Ross County, Ohio, do hereby congratulate Joe E. Wilt on the occasion of his retirement and thank him for his many years of service to this community.

**IN WITNESS WHEREOF**, We, the members of the Board of County Commissioners have hereunto set our hands and caused the Seal of Ross County, Ohio, to be affixed at County of Ross, Ohio, this Twenty-Seventh day of September, in the Year of Our Load, Twenty Nineteen.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

Issued this 28<sup>th</sup> day of September, 2019.

Board of Commissioners of Ross County, Ohio  
  
R. Douglas Corcoran, President  
  
Stephen A. Neal, Vice President  
  
Dwight A. Garrett



ROSS COUNTY DRUG FREE CLUBS OF AMERICA AUTHORIZED TO USE FRONT OF COURTHOUSE FOR ROSS COUNTY M.A.D.E. RALLY

Mr. Neal moved, Mr. Garrett seconded, that the Ross County Drug Free Clubs of America be authorized to use the area in front of the courthouse, including the courthouse portico and steps, erect a banner and access to electricity, for Ross County M.A.D.E. rally, to be held October 25, 2019, commencing at 9:00 a.m., as they march from Yoctangee Park.

On call of the roll, the vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

FINAL PLAT APPROVED – EXECUTIVE CENTER SUBDIVISION, IN SCIOTO TOWNSHIP

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve the final plat for the Executive Center Subdivision, consisting of Lots 4, 5 and 5A and situated in Scioto Township, Ross County, Ohio, and accepts the land for roads, boulevards and other improvements hereon described to public use are hereby accepted as such for the County of Ross, State of Ohio.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

DEDICATION

SITUATED IN VIRGINIA MILITARY SURVEY NUMBER 2211, TOWNSHIP OF SCIOTO, COUNTY OF ROSS, OHIO CONTAINING 1.433 ACRES AND BEING A PORTION OF THE TRACT AS CONVEYED TO SUNBUSH ENTERPRISES, LLC AS DESCRIBED BY OFFICIAL RECORD IN VOL 174, PAGE 1578, RECORDER'S OFFICE, ROSS COUNTY, OHIO:

THE UNDERSIGNED, Stephen A. Neal, HUSBAND, CERTIFIES THAT THE ATTACHED PLAT CORRECTLY REPRESENTS THEIR AMENDED PLAT OF EXECUTIVE CENTER SUBDIVISION, A SUBDIVISION OF LOTS 5 THROUGH 5A INCLUSIVE, DO HEREBY AGREE THIS PLAT OF SAME AND DEDICATE TO PUBLIC USE AS SUCH ALL OR PARTS OF THE ROADS, BOULEVARDS, CUL-DE-SACS, PARKS, PLANTING STRIPS, ETC., SHOWN HEREIN AND NOT HEREFORE DEDICATED.

IN WITNESS OF 2 DAY OF October, 2019

WITNESSES: Charles N. Corcoran SIGNED: Stephen A. Neal

STATE OF OHIO  
COUNTY OF ROSS

BEFORE ME, A NOTARY PUBLIC, IN AND FOR SAID COUNTY AND STATE, PERSONALLY CAME Stephen A. Neal, WHO ACKNOWLEDGED THE SIGNING OF THE FOREGOING INSTRUMENT TO BE THEIR VOLUNTARY ACT AND DEED FOR THE PURPOSES HEREIN EXPRESSED.

IN WITNESS OF 2 I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THIS 20 DAY OF October, 2019.

NOTARY PUBLIC, STATE OF OHIO  
MY COMM. EXPI. 12/16/2023

GAIL L. STOUT  
Notary Public, State of Ohio  
My Commission Expires 12/16/2024

VICINITY MAP

APPROVALS

APPROVED THIS 1<sup>st</sup> DAY OF October, 2019

Charles N. Corcoran  
ROSS COUNTY ENGINEER - CHARLES N. CORCORAN, P.E., P.S.

APPROVED THIS 1<sup>st</sup> DAY OF October, 2019

James Martin  
CHILlicothe PLANNING COMMISSION CHAIRMAN - JAMES MARTIN

CHILlicothe PLANNING COMMISSION SECRETARY - YARA MARTIN

APPROVED THIS 1<sup>st</sup> DAY OF October, 2019

Charles N. Corcoran  
ROSS COUNTY PLANNING COMMISSION CHAIRMAN - CHARLES CORCORAN

THE LAND FOR ROADS, BOULEVARDS AND OTHER IMPROVEMENTS HEREON DEDICATED TO PUBLIC USE ARE HEREBY ACCEPTED AS SUCH FOR THE COUNTY OF ROSS, STATE OF OHIO.

THIS APPROVAL AND ACCEPTANCE BECOMES VOID UNLESS THIS PLAT IS FILED FOR RECORDING WITHIN 10 DAYS AFTER THE DATE OF SUCH ACTION.

DATED 9/30/2019

ROSS COUNTY COMMISSIONERS: DOUGLAS CORCORAN  
STEPHEN A. NEAL  
DWIGHT A. GARRETT

TRANSPAREND THIS 2 DAY OF October, 2019

Matthew Spatz  
ROSS COUNTY AUDITOR - MATTHEW SPATZ

FILED FOR RECORD THIS 2 DAY OF October, 2019

AT ROSS COUNTY

RECORDED THIS 2 DAY OF October, 2019

BOOK 45 PAGE 1578

ROSS COUNTY RECORDER - RUTH DUNN

EXECUTIVE CENTER SUBDIVISION

9.082 ACRES (LOT 5), 9.745 ACRES (LOT 5A), LOCATED IN SCIOTO TOWNSHIP, ROSS COUNTY, OHIO

SUNBUSH ENTERPRISES, LLC

\*\*\*\*\*END\*\*\*\*\*

SUBGRANT AGREEMENT ENTERED INTO – OHIO DEPARTMENT OF JOB & FAMILY SERVICES AND ROSS COUNTY JUVENILE COURT, TITLE IV-E FOSTER CARE

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, enter into a Subgrant Agreement G-2021-06-0080, by and between the Ohio Department of Job and Family Services (ODJFS) and the Ross County Juvenile Court, for purpose as outlined in Article I of the agreement, effective July 1, 2019, through June 30, 2020, in the amount of funding as outlined in Article III of said agreement.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

CONTRACT ENTERED INTO – ROSS COUNTY WATER POLLUTION CONTROL LOAN FUND

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, enter into a Construction Contract, by and between Dan's Excavating, in the amount of \$44,494.00, for the repair/replacement of three (3) existing home sewage disposal systems, to be acquired under the Water Pollution Control Loan Fund Grant (WPCLF) program, administered by the Ross County Planning Department.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**PREVIOUS RESOLUTION RESCIND – ROSS COUNTY ENGINEER AUTHORIZED TO PURCHASE FIVE (5) DUMP TRUCKS**

Ross County Auditor, Tom Spetnagel Jr., stated back on April 29, 2019, the Commissioners passed Resolution No. 19-117. This resolution authorized the Engineer to purchase 5 Dump Trucks and finance the purchase through Vinton County Bank. I have been contacted by Kevin Coe from Vinton County Bank, and some of the terms/conditions mentioned in the original resolution have now changed. He is requesting that the Commissioners rescind the previous resolution and pass a new one with his recommended edits/changes below. In the meantime, I will contact our bond counsel to get started on the actual note issuance.

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners rescind its previous motion of April 29, 2019, whereby the said Board of Commissioners adopted Resolution No. 19-117, authorizing the county engineer to purchase five (5) dump trucks.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**RESOLUTION ADOPTED - ROSS COUNTY ENGINEER TRUCK PURCHASE**

Mr. Neal moved the adoption of the following resolution:

**RESOLUTION NO. 19-139  
ROSS COUNTY ENGINEER AUTHORIZED  
TO PURCHASE FIVE (5) DUMP TRUCKS**

**WHEREAS**, the Ross County Board of Commissioners are in receipt of Vehicle Summaries from the Ross County Engineer, to purchase five (5) 2020 T370 Series Conventional Full cab and chassis dump trucks, which will be configured for gravel/crushed rock/sand and equipped for a snowplow; and

**WHEREAS**, the purchase of aforementioned dump trucks is from MHC Chillicothe Kenworth, Inc., 1273 River Road, Chillicothe, Ohio 45601, in the amount of \$79,992.85 per unit; and

**WHEREAS**, the Ohio Revised Code (ORC) Section 9.48 allows local governments to participate through national or state associations to purchase; and

**WHEREAS**, a preliminary quote for each, in the amount of \$36,200.00, from the Dexter Company, for the body build work required to complete the dump trucks once the cab and chassis is received; and

**WHEREAS**, the Vinton County Bank would finance the purchases over five (5) years at 3.20% (estimate), with interest monthly payments until June 1, 2020, then five (5) annual payments including interest beginning July 1, 2020; and,


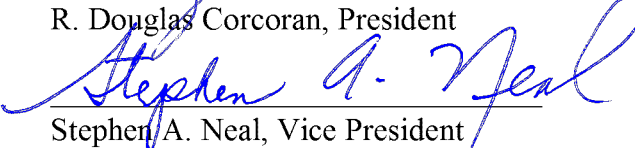

**WHEREAS**, the Ross County Auditor appropriate and certify the funding, establish account code for the loan proceeds to be paid into; and, an expense account code for purchase orders to paid from, not to exceed \$600,000.00; now, therefore be it

**RESOLVED**, that the Ross County Board of Commissioners authorize the purchase of five (5) 2020 T370 Series Conventional Full cab and chassis dump trucks; and, the purchase of the body build work required, in the total amount not to exceed \$600,000.00; and, further be it

**RESOLVED**, that the Ross County Auditor be authorized to appropriate and certify the funding, in the total amount not to exceed \$600,000.00, in the county engineer’s Motor Vehicle & Gas Tax Fund, account code #210-58-00-7200, Equipment.

Mr. Garrett seconded the motion and the result of the roll call vote was: Mr. Neal, yes; Mr. Garrett, yes; Mr. Corcoran, yes. Motion carried.

Adopted this 29<sup>th</sup> day of April, 2019.

Board of Commissioners of Ross County, Ohio  
  
R. Douglas Corcoran, President  
  
Stephen A. Neal, Vice President  
  
Dwight A. Garrett

\*\*\*\*\*END\*\*\*\*\*

**AMENDMENT TO LEASE/MAINTENANCE AGREEMENT – COPIER FOR ROSS COUNTY COMMON PLEAS 1 & 2, MAGISTRATE**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners, by its President, R. Douglas Corcoran, approve an amendment to the Master Agreement to GFC Leasing of this date, between Gordon Flesch Company, Inc., amending the term from sixty (60) months to sixty-three (63) months, for lease of two (2) Cannon IR C5550i III; and, one (1) IR 525IFZ II, at a cost of \$589.16, for the Ross County Common Pleas Court 1 & 2 and Magistrate, to be paid from data processing funds.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**REQUEST FOR QUOTATION – ROSS COUNTY WEATER POLLUTION CONTROL FUND/SEPTIC REPLACEMENT**

The commissioners opened quotes for the repair/replacement of one (1) existing home sewage disposal system, to be acquired under the Water Pollution Control Fund program. The following quotes were received:

Dans Excavating	\$13,868.00	South Ohio Septic Service	\$17,868.00
Frankfort, Ohio		Minford, Ohio	

The quotes were referred to the Ross County Planning Department and the Environmental Health Division of the Health District, for review and recommendation for contract award.

**ANNEX O APPROVED TO BE INCULDED AS PART OF THE ROSS COUNTY EMERGENCY OPERATIONS PLAN**

Mr. Garrett moved, Mr. Neal seconded, that the Ross County Board of Commissioners approve the Annex O, to be included as part of the Ross County Emergency Operations Plan, which contains the concept of operations and other instructions regarding emergency management within Ross County during a hazardous chemical release, the assignment of tasks and responsibilities to county elected and appointed officials and department heads, identification of roles during Hazmat emergencies.

On call of the roll, the vote was: Mr. Garrett, yes; Mr. Neal, yes; Mr. Corcoran, yes. Motion carried.

**SUBJECTS BROUGHT BEFORE THE BOARD**

Leia Snyder & Dave Voskuhl, Board of Developmental Disabilities, met with the commissioners to discuss their 2020 budget.

Mr. Voskuhl reported that our levy was passed in 2014, payable in 2015. We have put a new roof on the school. WE have also remodeled for additional classroom space. Our levy money is 60% of our funding. We showed a growth in enrollment overall/increase in individuals with complex needs. We are taking steps to maximize financial resources by focusing on efficiency and ongoing assessment of staffing and program needs; utilization of grants to implement, build and supplement programs and reorganization of preschool services to increase collaboration with school districts.

Mr. Neal said that I think you have done a great job. You continue to serve more and more people of all ages.

Jeffrey Marks & Cyndi Schumaker, Ross County prosecutor & Assistant, Brice Acton, Greg Rouse and Bob Neal, Ross County Soil & Water Conservation District, met with the commissioners to discuss the Clean Ohio Local Agricultural Easement Purchase program (LAEPP).

Mr. Acton said that the Local Agricultural Easement Purchase Program (LAEPP) - Participation in a funding round is a two-step application process:

- Local sponsors first apply for certification – this application is currently open and closes on October 11, 2019. Once a local sponsor is “certified” they then will be allocated a portion of the funding available for that year. The following are factors considered when allocating funds to a local sponsor:
  - Experience and capabilities to manage easements
  - Local support for preserving land in agricultural production
  - Cost of purchasing an easement on an average size farm of average value in that county
- Certified local sponsors then begin accepting and inputting landowner applications January 2020; this is an online application with various attachments. These applications are then ranked & the highest ranking application/farm in your county would be eligible for funding. The landowner application is signed by the local sponsor, the Soil & Water Conservation District (SWCD) (which could be the local sponsor), the County Engineer/Planner and the landowners.
- Once a farm is selected for funding, various other steps come in to play over the next 18-24 months; this includes sending out a selection letter, ordering title work, preparing a baseline/Present Condition Report, etc.
- The long-term commitment is the annual monitoring. It is noteworthy to mention that for the last several years, the Ohio Soil and Water Conservation Commission (OSWCC) supports our program by setting aside \$200 for each report completed and submitted on time by a SWCDs. If available, this could still be paid to the SWCD if the SWCD did the monitoring even if the county commissioners are the local sponsor of record.

Here are the responsibilities for the Agricultural Easement Donation Program. Generally, the local sponsor completes a baseline/Present Condition Report; coordinates items with the landowner and agrees to do annual monitoring; landowners donate 100% of their easement in this case. There are some concerns which have not shown up as of now, but could be in the future.

Mr. Corcoran said that we are not interested in being the sponsor.

Mr. Neal said that all decisions is up to the Soil & Water Board of Directors.

Waneta Wellinghoff, Ross County Dog Warden, met with the commissioners to discuss personnel issues.

Ms. Wellinghoff said that she would like to hire a part-time person. It will take a few months to train. We lost our part-time person to the humane society.

Mr. Neal said that you have a position open so advertise for a part-time position and find someone to fill it.

**OTHER BUISNESS**

Brad Cosenza reports that Jim Cutright, attorney at law for Roweton Trust, said that Richard Johnson is ready to finalize the description for the new JDC parcel for the ISBH purchase. Mr. Cutright wanted to make sure ISBH and I were on the same page as far as who was doing what. Please be sure the Commissioners are okay with it as well.

**RECESS CALLED**

The Ross County Board of Commissioners President, R. Douglas Corcoran, has called a recess at 2:15 p.m., until reconvened by the president.


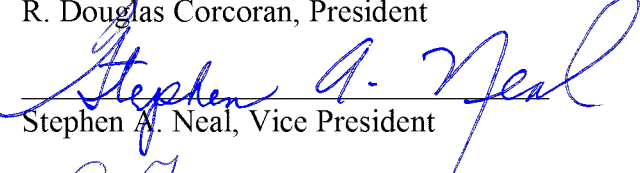

**RECESS ENDED**

Mr. R. Douglas Corcoran, President, said the recess called at 2:15 p.m., has ended at 4:25 p.m., and the regular meeting will please come to order.

**ADJOURNMENT**

Mr. R. Douglas Corcoran, President, adjourned the regular meeting of, September 30, 2019, at 4:35 p.m.

  
Clerk

Board of Commissioners of Ross County, Ohio  
  
R. Douglas Corcoran, President  
  
Stephen A. Neal, Vice President  
  
Dwight A. Garrett